



AGENCY APPLICATION FORM

Agency Details				
Agency Legal Name				
Trading Name				
Website				
Current Students Represented (Tick all applicable)	☐	Onshore international students	☐	Offshore international students
	☐	VET Student Loans	☐	Other domestic students
	☐	University Students (Any type)	☐	Other:
Director Name				
Director Phone No.		Director Email		
Nationalities represented				

Branch Details			
Company Address			
Phone number		Email	
ABN Number		ACN Number	
Overseas Business Registration Number (If applicable)			

Agent Details			
Contact Staff Name			
Staff Position Title			
MARA Number			
Phone Number		Email	

Business References			
Reference 1			
Contact Name			
Staff Position Title			
Organisation			
Phone Number		Email	
Reference 2			
Contact Name			
Staff Position Title			
Organisation			
Phone Number		Email	



Documents Required	
Tick (if provided)	Documents
	Australian Business Number (ABN)
	Australian Company Number (ACN)
	Migration Agents Registration (MARA) (If available)
	Business Number Registration (Oversees businesses only)
	Written Reference Letters (Maximum two (2)) (if applicable)

Disclosure of Conflict of Interest
Please disclose any actual, potential, or perceived conflicts of interest, including the involvement or management of other Education Agency, Registered Training Organisation, Higher Education Provider or English Language School.

DECLARATION

A CRICOS provider is responsible for all actions related to the marketing of its course by an authorised agent. You are required to follow all the requirements of marketing and student enrolment as stated in the following acts:

- Outcome Standards for Registered Training Organisations 2025 <https://www.legislation.gov.au/F2025L00354/asmade/text>
- Compliance Standards for RTOs <https://www.legislation.gov.au/F2025L00355/asmade/text>
- The National Code <https://www.legislation.gov.au/Details/F2017L01182>
- Education Services for Overseas Students Act 2000 <https://www.legislation.gov.au/Details/C2018C00210>
- All other relevant Commonwealth and NSW Government acts.

Please confirm that you have read and understood the requirements of these acts and you authorise NVR Education Australia to disclose your details to national VET regulator Australian Skills Quality Authority (ASQA) and other government agencies as per the requirements of the above legislations.

Name _____

Position Title _____

Signature _____ Date _____